



Diversity, equity, and inclusion are essential to our school and student success. SAC will hold ourselves accountable, as individuals and as a group, to ground decisions in diversity, equity, and inclusion as we support Montclair. We commit to decisions that create opportunities for all students to grow, achieve, and thrive.

**Denver Public Schools**  
**Montclair School of Academics and Enrichment**  
**School Advisory Committee**  
**October 20, 2025**  
**Virtual Online**  
**4:30 - 6:00 pm**

**Committee Members:**

- Ex-officio Member (Principal) - Clint Duvo ([clint\\_duvo@dpsk12.net](mailto:clint_duvo@dpsk12.net))
- Voting Members
  - Assistant Principal- Javiera Reyes ([javiera\\_ihrigreyes@dpsk12.net](mailto:javiera_ihrigreyes@dpsk12.net))
  - Educational Professional (1) -
    - Ashley Lorenz [ashley\\_lorenz@dpsk12.net](mailto:ashley_lorenz@dpsk12.net) (also a parent and co-chair)
  - Teachers (5) -
    - Catie Santos De La Rosa ([c\\_santos-de-la-rosa@dpsk12.net](mailto:c_santos-de-la-rosa@dpsk12.net)) check on GOTR
    - Shannon Burke [shannon\\_burke@dpsk12.net](mailto:shannon_burke@dpsk12.net)
    - Letty Gonzales
    - Vacant
    - Vacant
  - Classified Staff (2)
    - Courtney O'Brien ([courtney\\_obrien@dpsk12.net](mailto:courtney_obrien@dpsk12.net)) (on leave through December)
    - Lupe Lopez Morales ([glopez@dpsk12.net](mailto:glopez@dpsk12.net))
  - Parents (5)
    - Kelley Dawkins (chair) [kelleydawkins@gmail.com](mailto:kelleydawkins@gmail.com) (non voting)
    - Aloma Wallace
    - Devin Lopez ([devin\\_lopez@dpsk12.net](mailto:devin_lopez@dpsk12.net))
    - Carlin Tafoya ([carlintafoya85@yahoo.com](mailto:carlintafoya85@yahoo.com))
    - Keyshia Price ([keyshiaprice3@yahoo.com](mailto:keyshiaprice3@yahoo.com))
    - Lamees Atteya [lamees.atteya.md@gmail.com](mailto:lamees.atteya.md@gmail.com)
  - Community Member (1)
    - Markell Lucas [markell@sffoundation.org](mailto:markell@sffoundation.org)
    - Zahria\_Thomas@dpsk12.net (Centas Counselor) possibility for a replacement if needed



## Meeting Minutes:

1. **Call to order at 4:35 pm**
2. **In attendance:** Kelly Dawkins, Catie Santos de la Rosa, Shannon Burke, Letty Gonzales, Ash Lorenz, Zee Thomas, Markell Lucas, Javi Reyes, Aloma Wallace, Devin Lopez, Lamees Atteya, Lakisha Rogers and Carlin Tafoya.
3. **Discussion Items / Public Input:**
  - a. **Hiring a Full-time Building Substitute Teacher:** We have teachers out every day and classes get split up. This creates a hardship on everyone involved and there is a loss of learning. Javi said the school's priority is to fill the short term sub position for Elaine Moshos. Ash is interested in having a conversation to discuss and brainstorm a plan to have Ash, Zach, Juan, Amy and possibly Jessica Simmons cover classrooms when a substitute teacher is not available.
  - b. **Hiring update: ELA-S position to support ELD and Spanish literacy:** Clint received a new batch of candidates to review. He is reaching out to candidates and the hiring committee to set up interviews.
  - c. **Short & Long Term positions:** Elaine Moshos (2nd grade) is taking FMLA until Jan. 2026. The school is posting a short term sub for Second grade. Melody Noblel is filling in for the open 5th grade position.
  - d. **Update on bringing back Explorations:** Clint not in attendance to speak to this issue. It will be carried over to the next meeting.
4. **Principal Update(s) (10)**
  - a. **Fall Enrollment Adjustment:**

Montclair's October Count is 360 students including ECE (322 students without ECE numbers). We had 4 students withdraw. The budgeted amount was 375 students (15 students shy of what we expected).
5. **Membership Review (15)**
  - a. **Membership Compliance with the Innovation Plan:** Kelly or Ash will send an email to the school's STL/Innovation Committee regarding the verbiage for SAC membership to be included in the revised Innovation Plan. These are the revised SAC positions requested: 5 Teachers, 2 Classified Members (Non-DCTA members) and 1 Educational Professional, 5 Parent members, 2 Community Members
  - b. **Community Member:** Once the Innovation Plan is approved by the staff, Zee will be added as an official member.
  - c. **Two Teacher Positions Open:** Morgan Pinnell is interested in joining SAC. She was nominated by Catie and seconded by Ash. She is officially a new member of SAC. Scott Harris is also interested in joining. His joining is pending.



6. **School SPF Overview:** The district has not updated our status. We will revisit during the November meeting. These are two pertinent links:

- a. <https://www.cde.state.co.us/schoolview/explore/profile/0880/6002>
- b. <https://www.cde.state.co.us/schoolview/frameworks/official/0880/6002>

## 7. UIP Overview

- **Priorities & Targets:** Javi explained the three focus areas:
  - Data Driven Instruction (focus on Tier One in all systems)
  - Professional Learning Communities (data)
  - Attendance Intervention
- **School Plan:** Javi recommended looking at the MIS Action Plan for more details.
- **Questions & Discussion:**
  - Why did our school drop from Green status to Orange status? What are the major reasons for our drop. (Specifics can be found on CDE website.)
  - Can Leadership put together a simplified one page document in everyday language to send out to parents explaining the status of our school rating? (Ash volunteered to put something together to send out to parents. A quick explanation of the tests were given to the SAC members present at the meeting.)
- **Resources:**
  - **Montclair's Document:**  
[https://docs.google.com/spreadsheets/d/1rtgY\\_q4YRgx8Vi57-1setZ7SREEleNo0v3GFkJut7BI/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1rtgY_q4YRgx8Vi57-1setZ7SREEleNo0v3GFkJut7BI/edit?usp=sharing)
  - **DPS Website:**  
<https://co-uip.my.site.com/uipv2/s/summary?dcode=0880&scode=6002>

## 8. Innovation Plan Review

- **Documents to review:** In preparation for the next SAC meeting (Nov. 10th), all committee members need to read these documents (SAC Bylaws & Innovation Plan) and come prepared with any question.  
[SAC Bylaws:](#)  
[Montclair Innovation Plan 22-23](#)
- On October 24 an initial draft of the revised Innovation Plan is due per the district website page for Innovation Plan Renewals.
- Kelly clarified, the SAC makes recommendations to the Principal regarding the budget. Per SAC Bylaws, page 5, "After the SAC comes to an agreement regarding the budget, no changes will be made prior to submission to the district without additional consultations with the SAC in an emergency situation."



#### **9. Additional Questions Asked:**

- Questions for Clint to answer:
  - What is the per pupil funding that we budget on?
  - What is the budget impact of being -15 students for enrollment?
  - Will this be covered from reserves?
  - What is the average number of teachers missing per/day? How is data kept around this?
- What are the steps for each target in the UIP plan?
- What are future bilingual education opportunities? (Lamees asked this)
- What is the hiring process at Montclair? (Javi clarified hiring procedures are followed per our Innovation Plan. We can hire outside of the DPS hiring window; meaning we can offer a position earlier than other schools during the regular hiring season. Paraprofessionals do not have teaching licenses. These positions are based on student numbers. There are different kinds of Paraprofessional positions: Instructional, One-on-One and Special Education ParaEducator for students that have this in their IEP plans. These are posted on the DPS hiring webpage.)
- How are families receiving information? There are problems with Thrillshare. We will have to look into different ways to communicate with families. In the past, sending home multilingual flyers has been more successful for communicating with families.
- Lamees requested more time at the next meeting to discuss Bilingual education.

#### **10. Items for next meeting:**

- Approval of Sept. & Oct Meeting Minutes
- Questions / items for Clint to answer (embedded in these minutes)
- CSC training (sent out by Clint) to complete closer to budget time.

Next meeting: November 10th, 4:30 - 6:00 pm (Virtual)

Meeting adjourned at 5:47 pm